

Giles Brooker Academy

Academic Regulations

Programmes offered by Giles Brooker Academy will be governed by the following Academic Regulations. Each individual programme will also be governed by a set of specific regulations for that programme.

1. Admission

- 1.1. General requirements for admission to any Giles Brooker Academy programme are:
 - 1.1.1. Age 18 or above.
 - 1.1.2. Achievement of Year 10 +2 or equivalent
 - 1.1.3. Competency in English to successfully complete the programme
 - 1.1.4. Physical fitness sufficient to complete the practical aspects of any specific programme (where this involves field work or physical activity).

2. Selection

- 2.1. Applicants may be required to come for an interview.

3. Provisions for RPL and Cross-crediting

- 3.1. Any credits earned from Giles Brooker Academy programmes, or programmes offered by any other institution, and assessed as equivalent to a particular course of a Giles Brooker Academy programme), will be cross-credited, unless the students want to undertake the study again.
- 3.2. Any relevant skills and knowledge gained in other situations may be assessed by Giles Brooker Academy and, if determined to be equivalent to a course of a Giles Brooker Academy programme, will be cross-credited to that qualification.

4. Programme Structure

- 4.1. Individual programme regulations will specify the structure of the programme.
- 4.2. Individual programme regulations will specify credit values for each component and for the full programme.
- 4.3. Individual programme regulations will specify any compulsory or elective components.

5. Progress through the Course

- 5.1. Individual programme regulations will specify the normal progression time through a programme as well as minimum and maximum completion times.

6. Assessment

- 6.1. All assessment will be assessed internally by Giles Brooker Academy (unless external assessment is specified in individual programme regulations).
- 6.2. Assessment will be conducted progressively against components of courses
- 6.3. Students may have one (1) re-sit opportunity for any assessment event.
- 6.4. Students who do not achieve the qualification may be offered a paid re-sit opportunity following completion of the course or programme.
- 6.5. An appeal may be made against an assessment decision, providing it is lodged within seven (7) days of notification of the assessment decision.

7. Impaired Performance provisions

- 7.1. Adverse personal or other factors resulting in impaired assessment performance will be taken into account. Where a student's course work is of high quality and failure to achieve is as a result of personal or other factors beyond the student's control, Giles Brooker Academy may offer extensions to completion deadlines or deferment of study and assessment opportunities. Decisions on these matters will be at the absolute discretion of the Managing Director/Principal.

8. Grading

- 8.1. All successful students will be awarded a pass grade. No merit or distinction grades will be awarded unless these are provided for in the programme specific regulations.

9. Award of Qualifications

- 9.1. Certification will be awarded by Giles Brooker Academy.